

## 7 Steps - A quick guide to apply for a doctorate

*If you want to apply for a doctorate at Speyer University in*

- Administrative Sciences (Dr. rer. publ.)
- Law (Dr. jur.) or
- Public and Economic Sciences (Dr. rer. pol.),

### **this is what you have to do:**

1. Hold a master degree, preferably in law, economics, public administration, politics, social sciences or related disciplines
2. With regard to step 1, make sure your degree result ranges within the best third of the successful graduates of the final examination in the respective examination year or examination round. When in doubt, contact your examination office at your previous university and ask for an official written confirmation. This proof of belonging to the best third can only be waived in very exceptional cases which needs to be approved by two professors appointed for life at Speyer University. However, the submission of a document confirming the affiliation to the best third is significantly easier and a lot more promising.
3. Choose a topic adequate to the grade you want to apply for (Dr. rer. publ., Dr. jur. or Dr. rer. pol.)
4. Use our website to identify and contact a possible supervisor for your dissertation; compare the research interests of our professors with the topic chosen for your dissertation in step 3. Contact the possible supervisor by email, attach a CV and a short abstract relating to your dissertation topic (3-5 pages) and proofs concerning step 1 and step 2
5. When the person contacted in step 4 has consented to be your supervisor in written form, send your application by postage to:

*Rector of the  
German University of  
Administrative Sciences Speyer  
Postfach 1409  
67324 Speyer  
Germany*

6. *The applications should be submitted by the end of June or by the end of December, as the doctoral committee usually meets only once a semester.*
7. Make sure that you enclose all the required application documents (please follow [this link](#))

**Note: If the relevant documents or proofs are not provided in the application, the doctoral committee cannot decide on admission.**