



German University of
Administrative Sciences Speyer

ERASMUS+ Institutional Fact Sheet

Name of the Institution	German University of Administrative Sciences Speyer
Postal Address	Freiherr-vom-Stein-Straße 2 67346 Speyer Germany
Erasmus+ Code	D SPEYER02
Institution Website	https://www.uni-speyer.de/
International Office Website	https://www.uni-speyer.de/service/einrichtungen/akademisches-auslandsamt/begrueessung
Staff & Contact Details	<p>Head of International Office and ERASMUS+ Exchange Coordinator: Kirstin Grunenberg Phone: 0049-6232-654-253 E-mail: grunenberg@uni-speyer.de</p> <p>Stand-in Head of International Office and ERASMUS+ Exchange Coordinator: Marina Scherrer Phone: 0049-6232-654-250 E-mail: scherrer@uni-speyer.de</p> <p>Administrative officer: Andrea Arendt Phone: 0049-6232-654-331 E-Mail: arendt@uni-speyer.de</p>

Important Deadlines	Nomination Deadline: 31 st January; 1 st July
Academic Requirements	Bachelor Degree
German Language Requirements	B 2
Course Information	https://www.uni-speyer.de/studium/im-semester/vorlesungsverzeichnis
Academic Calendar	https://www.uni-speyer.de/service/studierende/termine-und-fristen/zeitplan
Semesters	Winter Semester: 1st November – 31 st January Summer Semester: 1st May – 31 st July
Application Procedure	After being nominated by your home university the International Office of Speyer University will get in touch with you and assist you with the administrative procedures (learning agreement, enrolment, housing etc.).
German Language Course	ERASMUS+ students may take part in the German language course for advanced learners which is offered during the semester. The time slot for this course is individually fixed before each semester. Please follow this link: https://www.uni-speyer.de/studium/im-semester/vorlesungsverzeichnis
Housing	The university tries to reserve rooms for the ERASMUS+ Exchange Students in our dormitories on the campus but cannot guarantee accommodation. Private accommodation can be found via our accommodation data base. Further information on our dormitories and the database: https://www.uni-speyer.de/service/soziales/unterbringung/unterbringung-fuer-studierende
Health Insurance Requirements	Students must provide proof that they have adequate health insurance.
Credit, Grading and Transcript System	The students will receive a transcript of records stating the obtained marks and credits as well as an explanation of the grading system.
Estimated Cost of Living	Further information can be found on: https://www.study-in.de/en/plan-your-stay/money-and-costs/cost-of-living_28220.php